



STEAMSHIP TRADE ASSOCIATION  
OF BALTIMORE, INC.

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## **STA Employers OSHA Powered Industrial Truck (PIT) Policy**

8615 Ridgelys Choice Drive, Suite 202  
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The following policy is for Power Industrial Truck (PIT) training in the Port of Baltimore for people new to the industry, post accident recertifications, and refresher training and evaluations. This policy also governs training for individuals involved in near miss incidents as well as for individuals observed operating a vehicle in an unsafe manner.

### “Qualifications Are Determined By Employer”

#### Important Policy Terms

- Original Certification – initial PIT training program certification
- Decertification – PIT privileges revoked due to incident
- Recertification – allows PIT privileges to be restored if training and evaluation is successful (does not extend original expiration date on PIT card)
- Refresher Training – OSHA mandated 3 year evaluation for individuals involved in PIT incidents.

Initial PIT training shall encompass two (2) weeks, 10 business working days excluding holidays. Classroom instruction shall consist of two (2) working days, and practical and/or hands-on equipment training shall consist of eight (8) working days. The individual being PIT trained shall be paid for training provided USMX reimbursement funding continues.

PIT certification includes two (2) categories consisting of the particular type of equipment. One category is Combo-Driver which consists of fifth wheel, large and small forklift, and the other category being Toploader.

Individuals shall automatically be scheduled for three (3) year refresher training and evaluation, but not recertification training. Should the individual fail to appear for the three (3) year refresher training, that

individual shall automatically be rescheduled for the next refresher and evaluation class.

Once an individual has his or her PIT card revoked, the following procedures must be followed in order for that individual to be PIT recertified;

**1st incident:** The individual is required to attend PIT recertification training and evaluation in order to be recertified to operate PIT equipment. Training and evaluations will be held on Tuesday and Friday each week. In the event that either day is a holiday, the training and evaluation shall be scheduled for the day prior. Training will not be provided on the day of the incident. If the individual is successful in recertification training and evaluation, the instructor is to contact all appropriate parties in order for that individual to be eligible for PIT orders.

**2nd incident:** If an individual is involved in a second incident within one (1) year of a previous incident, that individual shall be required to have classroom instruction and pass a written exam, and have practical training and an evaluation on the category of equipment they were decertified on. Training and evaluations will be held on Tuesday and Friday each week. In the event that either day is a holiday, the training and evaluation shall be scheduled for the day prior. Training will not be provided on the day of the incident. If the individual is successful in recertification training and evaluation the instructor is to contact all appropriate parties in order for that individual to be eligible for PIT orders.

**3rd incident:** If an individual is involved in a third incident within one (1) year of the initial incident, that individual's PIT certification shall be revoked indefinitely for that category of equipment. Upon the Union's request, the incident may be reviewed by the PIT Committee. Any meeting shall be scheduled in the similar manner as the rules outlining a Trade Practice Committee meeting.

Individuals shall not be paid for any recertification training.

The individual has the right to submit a written position on the incident to the employer who revoked the PIT card. The company will then investigate the incident and at their discretion, will have the ability to withdraw the decertification letter if the investigation reveals it is warranted.

**Nothing stated herein supersedes OSHA regulations & standards**

#### Post Incident Procedure

- Once a PIT incident is observed, the individual operating the equipment in question is to be notified by the employer that his or her PIT certification is being revoked.
- Once PIT certifications have been revoked, said individual will not be permitted to take PIT orders until recertified.
- The employer who is revoking PIT certifications is to notify the STA as soon as practically possible. Name of individual, port number, date of incident, and category of equipment certification being revoked all need to be supplied to the STA on the agreed to standard PIT Decertification form.
- The individual who has his or her PIT certifications revoked is to call the STA trainer to schedule an appointment to be recertified if recertification is desired.
- Trainer will provide results of recertification training and evaluation to the STA. If the individual was successful in recertification, certifications will be restored and notice sent to all appropriate parties.